



Space Science and Engineering Internship for Summer 2009

Application Instructions

Complete all areas of the following pages. Enclose a copy of your transcript, a resume, this completed application form, and any other relevant supporting material (list of publications, etc.). Send the entire packet to:

The Space Science and Engineering Internship Program
C/O Kory Jenkins
The Space Dynamics Laboratory
1695 North Research Park Way
North Logan, UT 84341-1947

Questions will be answered by Kory Jenkins via email at <mailto:employment@usurf.usu.edu>. Equal access to programs, services, and employment is available to all persons. Those applicants requiring accommodation to the application and/or interview process should contact Kory Jenkins in Human Resources.

APPLICATION

Name E-mail:
Last First Middle

Address
Street City State Zip

Home phone Work/school phone Cell phone:

Are you 18 years or older? Yes No

US Citizenship? Yes (required) No

Because of security clearance restrictions, US citizenship is required to be eligible for the internship

Have you been convicted of a felony in the last seven (7) years? Yes No

May we forward your resume to other organizations who offer similar internship opportunities? Yes No

Date you can start internship Date you must leave internship

Can you perform the essential functions of the job applied for with or without accommodation? Yes No

Are you employed now? Yes No If so, may we inquire of your present employer? Yes No

EDUCATION

	Name and location of school	Number of years attended	Major	GPA
High School				
College Or University				
College or University				

List Awards, scholarships, etc

Summarize any job-related training, skills, licenses, certificates and/or special characteristics you possess

U. S. Military Service Yes No Branch of Service

Brief description of duties

EMPLOYMENT HISTORY

Employer Start Salary End Salary

Telephone No. Job Title Summarize nature of work

Supervisor Reason for leaving

Date from: Date to:

Employer Start Salary End Salary

Telephone No. Job Title Summarize nature of work

Supervisor Reason for leaving

Date from: Date to:

Employer Start Salary End Salary

Telephone No. Job Title Summarize nature of work

Supervisor Reason for leaving

Date from: Date to:

REFERENCES

List name and telephone number of three school/work references who are not related to you.

Name	Business	Telephone	Years known

APPLICANT CERTIFICATION

By submitting this application, it is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. I give the employer the right to investigate all references and to secure additional information about me, if job-related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. The employer is an Equal Opportunity Employer. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law. I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the employer has the authority to make any assurances to the contrary. I understand that it is this company's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.

Dear Applicant:

The Space Dynamics Laboratory is a federal government contractor. As a matter of company policy as well as applicable law, we are required to keep records and perform certain analyses of our applicant pool by race, ethnicity, and gender. Since such analyses are only possible if we know the EEO profile of our applicants, we are using this means to ask you to complete this survey and return it to us promptly.

Although the information which applicants provide does not at all affect their prospects for employment and is, in fact, treated very confidentially, it is nevertheless very important to us. For any statistical analysis to be meaningful we must have information on as many applicants as possible and it is just as important to collect this information from men and non-minorities as it is to obtain it from women and minority group members.

We appreciate that some applicants will find this request intrusive and we regret this. However, please be advised that we are required by the government to keep such records and perform such analyses; your cooperation will allow us to be accurate.

**THE RESEARCH FOUNDATION IS AN AFFIRMATIVE ACTION
EQUAL OPPORTUNITY EMPLOYER**

The categories listed below are those used by the U.S. Bureau of Census and Department of Labor and are the only options available for Federal reporting purposes.

Select One **Select One** Name _____

- | | |
|---------------------------------|--|
| Sex | Race |
| <input type="checkbox"/> Male | <input type="checkbox"/> White |
| <input type="checkbox"/> Female | <input type="checkbox"/> Black or African American |
| | <input type="checkbox"/> Hispanic or Latino |
| | <input type="checkbox"/> Asian or Pacific Islander |
| | <input type="checkbox"/> Native Hawaiian or other Pacific Islander |
| | <input type="checkbox"/> American Indian, Eskimo or Aleut |
| | <input type="checkbox"/> Two or More Races |

Select One

Ethnicity (Are you Hispanic or Latino?)

- No, not Hispanic or Latino
- Yes, Hispanic or Latino- A person of Cuban, Mexican, Puerto Rican, South or Central America or other Spanish culture or origin regardless of race.